

Using Your SafeMLS® Token:

1. Go to <http://www.imrmls.com> and click on Matrix.
2. Enter your **User ID**
3. Enter the **4-digit PIN** you created when you enrolled your token.
4. Press the Gray button on your SAFEMLS® token to generate a one-time use password.
5. Type this password into the **SAFEMLS Password** field.

The screenshot shows the MRMLS login interface. It features two main login sections: 'SafeMLS Token Login' and 'SCOUT Login'. The 'SafeMLS Token Login' section includes fields for 'User ID:', 'Pin:', and 'SafeMLS Password:', with a 'Login' button below. A red box highlights this section with the text: 'Log in here with your token until you are prompted to go through the enrollment process'. The 'SCOUT Login' section includes fields for 'User ID:' and 'Password:', with a 'Login' button below. A red box highlights this section with the text: 'Log in here AFTER completing enrollment'. Below these sections is an attention notice: 'ATTENTION: MRMLS is transitioning from SafeMLS Tokens to the new Scout tokenless authentication system. Continue logging in with your SafeMLS Token until Scout prompts you to enroll. Only after you have successfully logged in via Scout, may you discard your token. Click here for more information.' At the bottom, it says 'Multi-Regional Multiple Listing Service, Inc.' and provides links for 'Change Your Password / Forgot Your Password / Lost or Broke Your Token'.

Using your SCOUT Login:

1. Enter your **User ID**.
2. Enter your **Scout Password** in the Password text field
3. Click **Login** to access MRMLS Matrix.

Enrolling Your Scout Password:

**The Scout enrollment process is over 60 days starting June 9, 2010. Not everyone will have the opportunity to enroll at the same time. Please be patient and continue using your SafeMLS token until you have successfully enrolled your Scout Password.

Steps:

1. Enter your **User ID** and review the Enrollment Agreement.
2. Click **"I Agree"** to continue.
3. Answer the **three (3) Secret Questions** in the appropriate boxes.
*****Note:** These secret questions will be used to verify your identity in the event you forgot your password
4. Enter and confirm your new **PASSWORD**. Your password must be a minimum of 8 alphanumeric characters, no maximum, with at least 1 number and 1 letter
5. Click **"Next"** to complete the Enrollment Process
6. The next screen displays notification that the enrollment process has been completed. Click **"Multi-Regional MLS"** to login to MRMLS Matrix with your new Scout Password.

Note: After you have successfully logged into MRMLS Matrix with your Scout Password. You may recycle or keep your SafeMLS token.

The screenshot shows the enrollment process in the MRMLS Matrix system. It starts with an 'Enrollment Agreement' screen where the user ID is 'testuser'. Below the agreement, there is a 'Step 1' section with a scrollable area containing the 'MRMLS MATRIX TERMS OF USE AND END USER LICENSE AGREEMENT'. A 'Printer Friendly' button is visible. Below this is a 'Step 2' section with an 'I Agree' button. The next screen is 'Enrollment Agreement / Enrollment Information', showing the user ID 'testuser' and 'Secret Questions (Used to verify identity for Forgotten Passwords.)'. The questions are: 'What is your birth city?', 'What is your birth year?', and 'What is your mother's middle name?'. Below this is another 'Step 2' section for 'Enter New Password', with instructions: 'A minimum of 8 alphanumeric characters, no maximum, with at least 1 number and 1 letter'. It includes fields for 'Enter Password:' and 'RE-Enter Password:', and a 'Next' button. The final screen is 'User Info [testuser] / Enrollment Information / Confirmation', displaying a congratulatory message and contact information for support@claritysecurity.com. A 'Multi-Regional MLS' button is at the bottom.