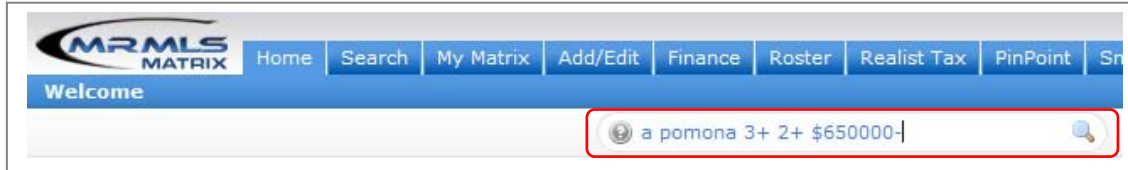


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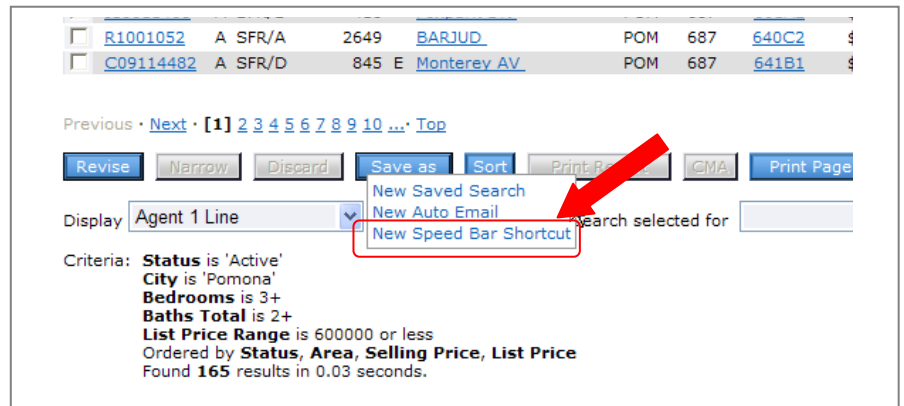
How to Save Speed Bar Shortcuts

Definition: The Speed Bar Shortcut allows you to create Custom Shortcuts that can be Saved and used in the Matrix Speed Bar anytime.

Step 1: From the Home Page of Matrix type your criteria in the Speed Bar and hit **enter** on your keyboard or click the magnifying glass in the Speed Bar search box for a list of sample short cuts.



Step 2: In the Search Results page click the Save As button and select New Speed Bar Shortcut link to create speed bar shortcut.



New Speed Bar Shortcut

Speed Bar Shortcut:

Description (optional):

Criteria: **Status** is 'Active'
City is 'Pomona'
Bedrooms is 3+
Baths Total is 2+
List Price Range is 600000 or less

Existing Shortcuts

Step 3: On the New Speed Bar Shortcut screen, type the Shortcut name you would like to use. You must use alpha numeric characters and/or "&" , "-" and "_" are allowed. You may also type a description. When you are finished, click the Save button.

Note: All shortcut names must begin with a Forward Slash "/" . Shortcuts are not case-sensitive.

Example: our shortcut is "/Pomona"

Step 4: To begin using your speed bar short cut. Begin your search with a Forward Slash "/" followed by the short cut name.

